

## Privacy statement

This is the privacy statement of Fanaat established at De Hems 10 (room 105), Enschede, registered in the trade register of the Chamber of Commerce under number 08086299, hereinafter referred to as 'the Association'.

Consciously or unconsciously you share personal information with us. We think it is important that your personal data is handled with care. That is why we have explained in this statement for you how we deal with your personal data and which rights you have. If you have any questions regarding reading this statement, please send your question by e-mail to: [bestuur@fanaat.utwente.nl](mailto:bestuur@fanaat.utwente.nl).

This privacy statement consists of two parts. The "New Members Privacy Statement" section applies to new members. The "Privacy Statement Openers" section applies to the openers.

### 1. Privacy Statement New Members

In the table below, you can quickly and easily find the purpose for which we collect your personal data, how long we store it and who may receive this personal information from us.

Purpose	Which personal data	Basis of storage	period	Recipients
Executing the membership agreement. (via the membership form)	<ul style="list-style-type: none"><li>• Last name</li><li>• Address</li><li>• Telephone number</li><li>• E-mail address</li><li>• Student number</li></ul>	Execution of the agreement	2 years	<ul style="list-style-type: none"><li>• Board</li><li>• Openers (for more information see the sub-heading Openers)</li></ul>
Administration in our system	<ul style="list-style-type: none"><li>• First name</li><li>• Last name</li><li>• Address</li><li>• Telephone number</li><li>• E-mail address</li><li>• Student number</li></ul>	Execution of the agreement	During the term of the agreement and up to 2 years thereafter, then only in the financial administration for 7 years	<ul style="list-style-type: none"><li>• Board</li><li>• Openers</li><li>• Webcie(Server maintenance)</li></ul>

Registering with DMS must be done by you so that you can check that you have a unioncard / campuscard	<ul style="list-style-type: none"> <li>• First name</li> <li>• Surname</li> </ul>	Execution of the agreement	1 year: at the end of the academic year, this information is always removed	<ul style="list-style-type: none"> <li>• Board</li> <li>• Student Union</li> </ul>
Send digital messages, including newsletter	<ul style="list-style-type: none"> <li>• First name</li> <li>• Last name</li> <li>• E-mail address</li> </ul>	Execution of the agreement	During the term of the agreement (usually 1 year)	<ul style="list-style-type: none"> <li>• Board</li> </ul>
To approach after termination of membership. For example: for a lustrum or other special event.	<ul style="list-style-type: none"> <li>• First Name</li> <li>• Last name</li> <li>• Address</li> <li>• Telephone number</li> <li>• E-mail address</li> </ul>	Permission	As long as permission has not been withdrawn.	<ul style="list-style-type: none"> <li>• Board</li> </ul>

### Openers

Fanaat has openers who can open the room and are responsible for monetary transactions, including membership administration. They therefore also have access to the administrative data, as indicated in the table. Belletrrie also has openers since we share the room together. They also have access to the keys of the room, but they are not allowed to access the personal information that Fanaat manages, but they have to also register themselves in the Opener's book and are registered together with the openers of Belletrrie in a general openers list. (See Supplement Privacy Statement for Openers)

### Provision of personal data to third parties

Without your consent, the Association will only provide your personal data to third parties if this is necessary for the performance of the Agreement that the Association has with you, or when the Association is legally obliged to provide your personal details to these third parties. In the tables of the privacy statement you will find an overview of the situations in which personal data are provided to third parties.

### Access, correction and deletion of personal data

You have the right to request the Association to inspect your personal data (unless the Association is not obliged to provide this inspection on the basis of the General Data Protection Regulation) and to have your data supplemented, removed or protected. You must identify yourself with such a request. If you wish your data to

be deleted, the Association will pass this removal on to all other organizations that have received the relevant data from the Association.

### **Security of personal data**

The Association takes appropriate measures to protect your personal data against loss, unauthorized access, publication and unlawful processing. In this way we ensure that only the necessary persons have access to your data, that access to the personal data is protected and that our security measures are checked regularly.

### **Minors**

If you wish to register as a minor, you must provide explicit permission from your parent or guardian.

### **Links to other websites**

The website may contain links to other websites. This Privacy Statement only applies to the websites of the Association. Other websites can use their own privacy policy. The Association recommends that you always consult the relevant privacy statement of those websites for the use of other websites.

### **Change of privacy policy**

The Association adjusts its privacy policy from time to time to keep it up-to-date. The most recent version of our Privacy Statement will always be included on the websites. The Association therefore advises you to regularly consult the Privacy Statement. In case of significant changes, the Association will do everything to inform you by e-mail and via the website.

### **Contact information**

If you have questions about the processing of your personal data or wish to request the inspection, correction and / or deletion of your personal data, you can contact us via the following contact details:

Responsible party (s): Secretary and Chairman Fanaat

E-mail: [bestuur@fanaat.utwente.nl](mailto:bestuur@fanaat.utwente.nl)

### **Complaint about the processing of your Personal Data**

Of course, we will also gladly help you if you have a complaint about the processing of your personal data. On the basis of the AVG you also have the right to submit a complaint to the Dutch Data Protection Authority about our processing of your personal data. You can contact the Dutch Data Protection Authority for this.

## **2. Supplement Privacy Statement for Openers**

In the table below you can quickly and easily find the purpose for which we collect your personal data, for how long we store it and who may receive this personal information from us, if you become an Opener of the Association.

<b>Purpose</b>	<b>Which personal data</b>	<b>Basis of storage</b>	<b>period</b>	<b>Recipients</b>
To be able to pick up the key ring for our space at the security room of the UT	<ul style="list-style-type: none"> <li>• First name</li> <li>• Last name</li> <li>• Student number</li> </ul>	Execution of the agreement	As long as you are Opener. After this, the information is stored for a maximum of 2 years.	<ul style="list-style-type: none"> <li>• Security UT</li> <li>• SU</li> <li>• Board</li> <li>• Board Bellettrie</li> <li>• Digital data storage service (For more information see the sub heading)</li> </ul>
Keep track of who is opening / opening the dragon cellar.	<ul style="list-style-type: none"> <li>• First name</li> </ul>	Execution of the agreement	2 years	<ul style="list-style-type: none"> <li>• Board</li> <li>• Openers (for more information, see the sub-heading Openers)</li> </ul>
Keep track of who has opened the cash register.	<ul style="list-style-type: none"> <li>• First name</li> </ul>	Execution of the agreement	7 years, because it concerns financial data	<ul style="list-style-type: none"> <li>• Board</li> <li>• Openers</li> <li>• Kasco (see for more info the sub-heading Kasco)</li> </ul>
Verify that the person who enters a new member may do so. (this must be an opener)	<ul style="list-style-type: none"> <li>• First name</li> <li>• Last name</li> </ul>	Execution of the agreement	2 years	<ul style="list-style-type: none"> <li>• Board</li> <li>• Openers</li> </ul>
Declare money for items purchased for the Association.	<ul style="list-style-type: none"> <li>• Account number</li> <li>• First name</li> <li>• Last name</li> </ul>	Consent	7 years, because it concerns financial data	<ul style="list-style-type: none"> <li>• Board</li> <li>• Kasco</li> <li>• The banks that regulates the transaction</li> </ul>

## **Kasco**

De Kasco is the committee that checks the finances of the Association. For this reason, this committee has access to the cash book, declarations and any other

financial matters about the Association. This entails they have access to all the financial information about members' purchases in and for the Association.

### **Digital Data Storage Service**

At this moment the openers list is stored on pCloud. pCloud is situated in Luxembourg and complies with the GDPR. Only the boards of Bellettrie and Fanaat have access to this pCloud.